

VICE PRESIDENT

Role:

To assist the President in presiding over the business of the College.

Term:

1 year term elected annually.

Responsibilities:

- Attend all meetings of the Council.
- Preside over any meetings of the Council or the College in the absence of the President.
- Chair the Annual General Meeting Committee.
- Provide submissions for the College newsletter.
- Write 1 annual article for the College's annual report.
- Provide written council member report summarizing activity updates 1 week prior to council meetings.
- Has signing authority.
- Member of Executive and Finance Committees.

Skills Sought:

Individuals nominated for this role should possess the following skills and qualifications.

- All elected members of the Council must possess current RPFT designation in good standing.
- Intrapersonal, management and supervisory skills. Strategic thinking, planning and fiduciary ability.
- Coordinate, manage and be a part of a team.
- Ability to interpret legislation.
- Interest and knowledge of current events and issues within the profession
- Integrity and ethical responsibility.
- Previous board experience is an asset.

Skills Developed:

Individuals fulfilling this role can expect to develop numerous skills and qualifications including, but not limited to:

- Strategic management, human resources management, volunteer coordination and board governance experience.
- Legislative knowledge, liaison, public relations and professional involvement.
- Expanded professional network.

Annual Time Commitments:

- Council and Executive Meetings 10.0+ days
- Annual General Meeting 2.5 days
- Committee involvement 5.0 days
- College Business:

- The Vice President is position is estimated to take approximately up 1 day per month (meetings, etc.) and 4 hours per week on general college business.