

## MEMBERSHIP DIRECTOR

### Role:

Aid in review of new applications for registration; reviewing core competencies; advising applicants that do not meet Core Competencies regarding the deficiencies that need to be addressed.

### Term:

2 year term elected on even years.

### Responsibilities:

- Attend all meetings of the Council.
- Chair the Membership Committee.
- Review all applications for membership in consultation with the Registrar.
- Maintain core competencies.
- Assess all non NAIT curriculum's for Core Competencies.
- Maintain, with the Registrar, a list of all approved College curricula.
- Chair the Registration Committee, if established under Part 1 of the *Regulated Forestry Profession Act*.
- Involved with all membership issues in consultation with the Registrar and other council members as required.
- Provide submissions for the College newsletter regarding membership.
- Write 1 annual article for the College's annual report.
- Provide written council member report summarizing activity updates 1 week prior to council meetings.
- Mentorship of new Director for 6 months after tenure.

### Skills Sought:

Individuals nominated for this role should possess the following skills and qualifications.

- All elected members of the Council must possess current RPFT designation in good standing.
- Ability to coordinate, manage and be a part of a committee.
- Ability to oversee projects and delegate tasks.
- Ability to interpret and follow legislative writing.
- Understand learning objectives.
- Interest and knowledge of the profession.
- Integrity and ethical responsibility.
- Research skills an asset.

### Skills Developed:

Individuals fulfilling this role can expect to develop numerous skills and qualifications including, but not limited to:

- Ability to review course and training material to determine competency outcomes.
- Legislative knowledge, volunteer management and professional involvement.
- Board experience and expanded professional network.

**Annual Time Commitments:**

- Council Meetings 10.0 days
- Annual General Meeting 2.0 days
- Committee involvement 5.0 days